

# Your Guide to the Afterschool Meal Program



## **Acknowledgments**

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# — WHAT is the Afterschool Meal Program? –

The Afterschool Meal Program—part of the Child and Adult Care Food Program (CACFP)—provides federal money to reimburse organizations for serving nutritious meals at afterschool programs. Afterschool programs are eligible for federal funding to serve meals if they are located in an area in which at least 50 percent of the children qualify for free and reduced-price school meals. The supper can be served at any time during the afterschool program, either at a traditional dinner time or immediately upon students' arrival after school. An afterschool snack also can be served in addition to the meal. The Afterschool Meal Program is funded by the U.S. Department of Agriculture (USDA) and is administered by the Maryland State Department of Education (MSDE).

# - WHY participate in the Meal Program? -

#### • Feed children who might otherwise go hungry

Many children in Maryland are not getting the nutrition they need. A recent report by the Food Research and Action Center found that one in six Maryland households with children did not have enough money to buy food that their family needed in 2012.¹ Federal nutrition programs, like the Afterschool Meal Program, provide nutritious meals for children that they may not otherwise have access to and help families stretch limited food budgets. For many children, the Afterschool Meal Program may provide the last complete meal they receive until the next school day.

## • Increase participation in and success of afterschool programs

An increasing number of schools, local government agencies, community-based organizations, and religious organizations find that participating in the Afterschool Meal Program helps them strengthen their afterschool programs, better serve their students, and more effectively meet the needs of their communities. Offering a complete nutritious meal (rather than a snack) attracts significantly more children—especially teenagers—into afterschool programs, keeping them engaged in constructive activities. As more and more children spend time in afterschool programs while their parents are working, the Afterschool Meal Program provides the nutrition they need to continue learning and remain engaged and focused throughout the afternoon.

## • Bring more federal funding to Maryland

Participation in the Afterschool Meal Program provides programs with a source of sustainable federal funding to serve nutritious food. Participating sites can reallocate the monies that were being spent on food to strengthen programming, hire staff, purchase materials, or offer field trips.

Funding for the Afterschool Meal Program can add up. For school year 2014-2015, participating sites can receive \$3.22 per meal<sup>2</sup> and \$0.82 per snack served. An afterschool program serving a meal to 50 children five nights a week during the school year could receive more than \$28,980 in federal funding. If a program serves a snack in addition to the meal, the program could receive an extra \$7,380.<sup>3</sup>

<sup>&</sup>lt;sup>1</sup> FRAC, "Food Hardship in America 2012," February 2013. http://frac.org/pdf/food\_hardship\_2012.pdf

<sup>&</sup>lt;sup>2</sup> Includes \$\$0.2475 cash-in-lieu of commodities; \$2.98 without cash-in-lieu.

<sup>&</sup>lt;sup>3</sup> Calculations based on the 2014-2015 reimbursement rates.

# —WHO can participate in the Meal Program? -

Schools, public agencies, private nonprofit organizations (e.g., Boys and Girls Clubs or a community action agency), and some for-profit organizations with afterschool programs may be eligible for the Meal Program.<sup>4</sup> Participating sites must meet the following guidelines:

- Programs must be located in areas served by an elementary, middle, or high school where at least 50 percent of the enrolled children are eligible for free or reduced-priced meals.
- Programs must offer educational or enrichment activities to students, such as homework assistance, tutoring, arts and crafts, computer labs, life skills, or physical activities.
- Programs must serve children who are 18 years or younger at the start of the school year.
- Programs must meet state and local health and safety requirements.

In addition to these eligibility requirements, meals must be served after school hours during the week, weekend, or during school breaks (not including summer break) and also must meet USDA nutrition standards. However, schools that operate expanded learning time programs may be eligible to participate in the Afterschool Meal Program.<sup>5</sup> Schools with such programs should contact the Maryland State Department of Education Office of School and Community Nutrition Programs Branch (MSDE) at 410-767-0214 to determine their eligibility.

## WHAT is the difference between a sponsor and a site?

Afterschool programs can operate the Afterschool Meal Program themselves or participate under a sponsoring organization—another entity that is eligible to operate the Afterschool Meal Program. For example, a school system, city parks and recreation department, or local food bank may choose to sponsor (operate) the Afterschool Meal Program for afterschool programs in the area.

#### **Sponsors**

School systems, local government agencies, and private nonprofit organizations are eligible to operate the Afterschool Meal Program as a sponsoring organization and are called "sponsors". The sponsor takes on the administrative and financial responsibility of operating the Afterschool Meal Program and receives federal reimbursement for meals served. A sponsor can provide meals to children at one or multiple sites in the community. Sponsors are responsible for most of the planning, management, and record-keeping duties related to the Afterschool Meal Program—including training, site visits, collection and reporting of meal counts to MSDE, and providing information about the regulations for food service at each site.

#### Sites

A "site" is the physical location of the afterschool program where meals are served to children through the Afterschool Meal Program. Programs that do not have the financial or administrative ability to be a sponsor can operate under an approved sponsor as a "site". The staff and/or volunteers at sites receive training from their sponsor and are responsible for supervising activities and meal service, keeping records of meals served, and ensuring food safety.

<sup>&</sup>lt;sup>4</sup> Athletic programs that compete in leagues and do not have other activities are ineligible.

<sup>&</sup>lt;sup>5</sup> "Extended learning time" is a term used to describe schools or school districts that add significantly more school time for academic and enrichment opportunities to improve student achievement – at least one hour longer than the minimum number of school day hours required for the comparable grade levels by the local educational agency in which the school is located (USDA-FNS (8 October 2010). "Eligibility of Expanded Learning Time Programs for Afterschool Snack Service in NSLP and CACFP" (Memo SP 04-2011, CACFP 01-2011). http://www.fns.usda.gov/cnd/Care/Regs-Policy/policymemo/2011/SP-04-2011.pdf.

# -HOW does a site receive or prepare the meals? —

Afterschool meal sites will need to decide which meal service model will work best for them. The meals can be prepared on site by trained staff and/or volunteers (known as a self-prep site), or can be purchased already prepared from an approved, licensed vendor (known as a vended site). There are advantages and disadvantages to each type of serving model. Sponsors will work with sites to determine which serving model best suits their needs and the children they serve.

#### Self-Prep

Staff at self-prep sites can buy ingredients and prepare a meal on-site each day, buy already prepared food and reheat it each day, or utilize a combination of the two. Sites that prepare meals must have the capacity to do so safely—usually this means having a commercial-grade kitchen that meets health inspection standards. Sites that reheat prepared foods must also have some capacity for preparation (such as an oven or a microwave). Self-prep sites have more control over the type and variety of food they serve, but they still must follow the federal nutrition guidelines for reimbursement.

#### Vended

Vended sites have fully prepared meals delivered to them; thus, minimal daily food preparation is necessary at the site and may not be necessary at all depending on the meals provided. Sponsors have the responsibility of finding a vendor for their sites, which requires putting out a bid specifying sites' food and delivery requirements and signing a contract with the lowest bidder (MSDE can give you more specific guidelines and information about acquiring a vendor). However, if the vendor is a public school food service department, the contract does not require additional bids.

See **Appendix A** for vendors used by Afterschool Meal Program sponsors in Maryland in previous years.

## - HOW are the Costs of the Meals Covered? -

Meals provided through the Afterschool Meal Program are reimbursed by the federal government (USDA) via MSDE. Sites work with their sponsor agency to determine an appropriate daily count for meal orders based on enrollment and anticipated participation, but sites do not have any other financial responsibility when operating the program. Sponsors are responsible for submitting claims forms at the end of every month to MSDE for reimbursable meals served at each of their sites. MSDE will then provide the sponsor with payment for the number of claimed meals served.

2014-2015 REIMBURSEMENT RATES			
Supper \$2.98*			
Snack \$0.82			
* This rate does not include the value of USDA foods or cash-in-lieu of USDA foods which institutions receive as additional assistance for each supper served to participants. The 2014-2015 value is \$0.2475.			

#### **Nutritional Guidelines for Meals**

All suppers served through the Afterschool Meal Program must meet USDA nutritional guidelines and include a serving of milk, two servings of fruits and/or vegetables, a serving of grains, and a serving of protein. A supper can be hot or cold and as simple as a ham sandwich, cucumber slices, apple, and a carton of low-fat milk.

MSDE can provide afterschool programs with additional information about the nutrition guidelines and help them plan menus that meet the USDA requirements.

See **Appendix B** for sample meal menus and meal pattern requirements.

# Sponsoring the Afterschool Meal Program -

In order to operate the Afterschool Meal Program, the school, local government agency, or private nonprofit organization serving as the sponsor must be fully capable of managing a food service program, following regulations, and maintaining financial and administrative responsibility for the running of one or more programs. Responsibilities include:

- Attending the MSDE training sessions
- Hiring, training, and supervising staff
- Arranging for meals to be prepared or delivered
- Monitoring sites
- Preparing claims for reimbursement
- Locating eligible sites (if serving multiple afterschool programs)

Maryland Hunger Solutions can provide technical assistance for organizations interested in becoming a sponsor by locating areas of eligibility and identifying potential eligible program sites within the service area of the potential sponsor. Contact Maryland Hunger Solutions at 410-528-0021 for more information.

# - Applying to Sponsor the Afterschool Meal Program -

### (1) Contact the Maryland State Department of Education

Interested schools, local government agencies, and private nonprofit organizations should first contact the MSDE Office of School and Community Nutrition Programs at 410-767-0214 to determine their initial eligibility for the program. If the interested organization is eligible, MSDE staff will invite them to attend a mandatory orientation. MSDE staff will ask you the following questions to help determine your program's eligibility:

- Is your program located in an area that has been determined area eligible? (If you are unsure, MSDE staff is able to make the determination during the phone call.)
- What sort of programming do you offer (e.g., tutoring, arts and crafts)?
- What ages do you serve?
- Where does your program meet (e.g., school, community center, church)?

#### (2) Attend Mandatory Orientation & Training Session

MSDE staff provides the orientation and training needed to operate the Afterschool Meal Program. They further discuss program application and delivery requirements, including meal pattern and reporting requirements. The sessions typically last two hours includes all the applications, reporting forms, and additional materials necessary for running your program.

Trainings are conducted throughout the year and are held at the Maryland State Department of Education Headquarters at 200 West Baltimore Street in Baltimore, Maryland.

#### (3) Submit Application to MSDE

Following the training, you should complete and submit an application to MSDE. If you are serving multiple sites (afterschool programs), it is helpful to have identified all the sites at the time of the application, though additional sites can be added at any time during the school year.

Completing the application is relatively straightforward, and interested afterschool programs and sponsors have six months to submit a completed application after attending the orientation and training session. MSDE will review and make a determination of approval within 30 days of the application's submission. If the program is already in operation, potential Afterschool Meal Program sites and sponsors are urged to begin the process as soon as possible to ensure that as many meals as possible will be reimbursed.

#### (4) Pre-Approval Site Visit

After your application has been reviewed and provisionally accepted, MSDE will visit your afterschool site(s) to ensure that record keeping and meal distribution meet requirements. MSDE will either approve the site(s) or ask the sponsor to make changes to meet requirements before the site(s) is approved to receive meal reimbursements.

### (5) Approval

Once a meal site is approved, MSDE will assign the location an institution number. You will be notified of the approved sites and can begin claiming meals for reimbursement immediately.

## (6) Review Process

During the first year of operation and once every three years thereafter, MSDE will conduct one unannounced compliance review of the site and its records to ensure requirements are being met. If the inspectors observe any compliance issues, the site will be notified and required to make the appropriate changes in order to continue receiving meal reimbursements.

# - Becoming an Afterschool Meal Program Site -

If your organization does not have the financial or administrative ability to be a sponsor but operates afterschool program sites in eligible areas, you could become an Afterschool Meal Program site by locating a sponsor. As a sponsored site, you will be responsible for:

- Attending your sponsor's annual training session
- Supervising activities and meal service at your site
- Distributing meals in accordance with CACFP guidelines
- Keeping daily records of meals served
- Storing food appropriately
- Keeping the site clean and sanitary

For more information about becoming a site or locating a sponsor, you can:

- Contact MSDE at 410-767-0214.
- Contact Maryland Hunger Solutions at 410-528-0021.

## APPENDIX A Vendors

The following vendors have provided services to Afterschool Meal Program sponsors in Maryland in previous years. In addition to the companies listed below, sponsors can seek out other vendors and may also develop contracts with local school districts that can provide meals to afterschool programs. Contact your county's Food and Nutrition Services Director for more information; contact information is located in Appendix C.

Maryland Hunger Solutions and the Maryland State Department of Education do not endorse or recommend any of these companies.

Black Tie Caterers	Business Food Solutions
2200 N. Monroe Street	1 Azar Court
Baltimore, MD 21217	Baltimore, MD 21227
410-669-3500	410-536-4956
blacktiecaterers@aol.com	www.businessfoodsolutions.com
www.blacktiecaterers.com	Areas Served: Baltimore City, Howard,
Areas Served: Baltimore City	Harford, Frederick, Anne Arundel,
	Baltimore, Carroll Counties
Charm City Caterers	Global Nutrition
600 W. North Avenue	5405 Broadwater Lane
Baltimore, MD 21217	Clarksville, MD 21029
410-669-9240	443-415-4159
www.charmcitycaterers.com	Benyameens@aol.com
Areas Served: Baltimore-DC Metro	Areas Served: Statewide
Area	
Good Food Company	KidzTable
2625 Wilson Boulevard	2812 Reisterstown Road
Arlington, VA 22201	Baltimore, MD 21215
703-527-2095	410-225-9997
703-527-2095 www.goodfoodco.com	410-225-9997 www.kidztable.com
www.goodfoodco.com	www.kidztable.com
www.goodfoodco.com Areas Served: Baltimore-DC Metro	www.kidztable.com
www.goodfoodco.com Areas Served: Baltimore-DC Metro Area	www.kidztable.com Areas Served: Greater Baltimore Area
www.goodfoodco.com Areas Served: Baltimore-DC Metro Area  Overlea Caterers 6809 Belair Road	www.kidztable.com Areas Served: Greater Baltimore Area  Tomorrow's Caterers
www.goodfoodco.com Areas Served: Baltimore-DC Metro Area  Overlea Caterers 6809 Belair Road Baltimore, MD 21206 410-668-6060	www.kidztable.com Areas Served: Greater Baltimore Area  Tomorrow's Caterers 7598 Commerce Lane
www.goodfoodco.com Areas Served: Baltimore-DC Metro Area  Overlea Caterers 6809 Belair Road	www.kidztable.com Areas Served: Greater Baltimore Area  Tomorrow's Caterers 7598 Commerce Lane Clinton, MD 20735-1321
www.goodfoodco.com Areas Served: Baltimore-DC Metro Area  Overlea Caterers 6809 Belair Road Baltimore, MD 21206 410-668-6060 www.overleacaterers.org	www.kidztable.com Areas Served: Greater Baltimore Area  Tomorrow's Caterers 7598 Commerce Lane Clinton, MD 20735-1321 301-297-7227 www.tomorrowscaterers.com
www.goodfoodco.com Areas Served: Baltimore-DC Metro Area  Overlea Caterers 6809 Belair Road Baltimore, MD 21206 410-668-6060 www.overleacaterers.org	www.kidztable.com Areas Served: Greater Baltimore Area  Tomorrow's Caterers 7598 Commerce Lane Clinton, MD 20735-1321 301-297-7227 www.tomorrowscaterers.com Areas Served: DC Metro Area (Prince
www.goodfoodco.com Areas Served: Baltimore-DC Metro Area  Overlea Caterers 6809 Belair Road Baltimore, MD 21206 410-668-6060 www.overleacaterers.org	www.kidztable.com Areas Served: Greater Baltimore Area  Tomorrow's Caterers 7598 Commerce Lane Clinton, MD 20735-1321 301-297-7227 www.tomorrowscaterers.com

#### **APPENDIX B**

## Meal Pattern Requirements & Sample Menus Afterschool Meal Pattern Requirements<sup>6</sup>

MEAL	1-2 YEARS	3-5 YEARS	6-18 YEARS <sup>7</sup>
1 Milk			
Fluid Milk <sup>8</sup>	½ cup	¾ cup	1 cup
2 Fruits/Vegetables			
Juice, <sup>9</sup> fruit and/or vegetable	¼ cup	½ cup	¾ cup
1 Meat/Meat Alternate			
Meat/poultry/fish <sup>10</sup> OR	1 ounce	1½ ounces	2 ounces
Alternate protein product OR	1 ounce	1 ½ ounces	2 ounces
Cheese OR	1 ounce	1 ½ ounces	2 ounces
Large Egg OR	½ egg	¾ egg	1 egg
Cooked dry beans/peas OR	½ cup	⅓ cup	½ cup
Peanut or other nut or seed butters OR	2 tbsp.	3 tbsp.	4 tbsp.
Nuts and/or seeds <sup>11</sup> OR	½ ounce	¾ ounce	1 ounce
Yogurt <sup>12</sup>	4 ounces	6 ounces	8 ounces
1 Grains/Bread <sup>13</sup>			
Bread OR	½ slice	½ slice	1 slice
Cornbread/biscuit/roll/muffin OR	½ serving	½ serving	1 serving
Cold dry cereal OR	½ cup	⅓ cup	³¼ cup
Hot cooked cereal OR	½ cup	¼ cup	½ cup
Pasta/Noodles/Grains	¼ cup	¼ cup	½ cup

<sup>&</sup>lt;sup>6</sup> USDA CACFP Meal Pattern Requirements, <a href="http://www.fns.usda.gov/cnd/care/programbasics/meals/meal">http://www.fns.usda.gov/cnd/care/programbasics/meals/meal</a> patterns.htm

<sup>&</sup>lt;sup>7</sup> Children age 12 and older may be served larger portions based on their greater food needs. They may not be served less than minimum quantities listed in this column.

 $<sup>^8</sup>$  MSDE recommends children over age two receive low-fat (1%) or fat-free (skim) milk.

<sup>&</sup>lt;sup>9</sup> Fruit or vegetable juice must be full-strength.

<sup>&</sup>lt;sup>10</sup> A serving consists of the edible portion of cooked lean meat, poultry or fish.

<sup>11</sup> Nuts and seeds may meet only one-half of the total meat/meat alternate serving and must be combined with another meat/meat alternate to fulfill the supper requirement.

<sup>&</sup>lt;sup>12</sup> Yogurt may be plain or flavored, unsweetened or sweetened.

<sup>13</sup> Breads and grains must be made from whole-grain or enriched meal or flour. Cereal must be whole-grain or enriched or fortified.

Below are sample menus to provide sponsors with ideas and suggestions to improve nutritional quality and/or meal variety. See the meal pattern guidelines above to determine age-appropriate serving sizes. Please note that all menu cycles must be approved by the administering state agency (MSDE). Also, please refer to Child and Adult Care Food Program (CACFP) and food buying guides for quantities.

### Sample Menu

Day 1	Day 2	Day 3	Day 4	Day 5
Vegetable Lasagna Green Beans Whole Wheat Roll Apple slices 1% or Skim Milk	Chicken Vegetable Noodle Soup w/Whole Wheat Toast Cottage Cheese Grapes 1% or Skim Milk	Turkey Pot Pie Whole Wheat Roll Green Beans Raspberries 1% or Skim Milk	Black Bean Soup w/Cheese Multi-Grain Crackers Spinach Salad Melon 1% or Skim	Spaghetti w/Marinara Sauce Meat balls Garden salad Strawberries 1% or Skim Milk
Baked Chicken Whole Wheat Pretzels or Whole Wheat Roll Broccoli Salad Grapes 1% or Skim Milk	Whole Wheat Rotini Pasta w/Italian Meat Sauce Seasoned Whole Kernel Corn Fresh Nectarine 1% or Skim Milk	Grilled Cheese Sandwich on Whole Wheat Bread Tomato Soup or Baby Carrots Apple Slices Lowfat Oatmeal Raisin Cookie 1% or Skim Milk	Nacho Salad with Taco Meat, Shredded Cheese, Baked Tortilla Rounds, Kidney Beans, Shredded Lettuce Red Gold Salsa Fresh Peach 1% or Skim Milk	Vegetable Brown Rice Salad Skim Cheese Stick and Sunflower Seeds Cucumber Slices Raisins or Chilled Applesauce 1% or Skim Milk

Additional sample menus can be found on FRAC's website at <a href="http://frac.org/federal-foodnutrition-programs/afterschool-programs/model-afterschool-snacks-and-suppers/">http://frac.org/federal-foodnutrition-programs/model-afterschool-snacks-and-suppers/</a>

**APPENDIX C: Maryland Food & Nutrition Services Directors** 

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SCHOOL SYSTEM	ADDRESS	E-MAIL	PHONE #	FAX#	SUPERVISOR/TITLE
01 BOE of Allegany Co.	P.O. Box 1724, Cumberland, MD 21502-1724 or F&NS, Rear- 211 Market St., 2nd Floor, Cumberland, MD 21502	<u>Todd.lutton@acps.k12.md.us</u> (linda.kalbaugh@acps.k12.md.us)	(301) 722-0636	(301) 876-9208	Todd Lutton, Assistant Supv. of FNS
02 Anne Arundel Co. PS	2666 Riva Rd., Annapolis, MD 21401	jrisse@aacps.org	(410) 222-5900	(410) 222-5920	Jodi Risse, Supv. of FNS
30 Baltimore City PS	200 E. North Ave., Baltimore, MD 21202	eamarchetta@bcps.k12.md.us	(410) 396-8745	(410) 396-8724	VACANT, Managing Director, Food and Nutrition
03 Baltimore Co. PS	1946-R Greenspring Dr., Timonium, MD 21093	food@bcps.org	(410) 887-7862	(410) 887-7887	Karen Levenstein, Dir. of FNS
04 Calvert Co. PS	1305 Dares Beach Rd., Prince Frederick, MD 20678	knoded@calvertnet.k12.md.us	(410) 535-7228	(410) 535-7298	Donald Knode, FS Coor.
05 Caroline Co. PS	414 Gay St., Denton, MD 21629	amanda brewster@mail.cl.k12.md.us	(410) 479-3261	(410) 479-3255	Amanda (Beth) Brewster, Food Service Coordinator
06 Carroll Co. PS	125 N. Court St., Westminster, MD 21157	krsarno@carrollk12.org	(410) 751-3041	(410) 751-3166	Karen Sarno - Supv. of FS
07 Cecil Co. PS	801 Elkton Blvd, Elkton, MD 21921	kthomas@ccps.org	(410) 996-5410	(410) 996-5006	Kathy Thomas, Supervisor, F&N Dept.
08 Charles Co. PS	P.O. Box 2770 La Plata, MD 20646 5985 Radio Station Road, La Plata, MD 20646	csopher@ccboe.com wkreuter@ccboe.com	(301) 392-5572 (301) 392-5573	(301) 392-5579	Crystal Sopher & William Kreuter Supervisors of Food Service
09 Dorchester Co. BOE	700 Glasgow St., Cambridge, MD 21613	phillipsr@dcpsmd.org	(410) 221-1111 Ex. 1016	(410) 228-1847	Robin Phillips, Food Services Mgr.
10 Frederick Co. BOE	33 Thomas Johnson Drive, Frederick, MD 21702	judith.gordon@fcps.org; katherine.trivelli@fcps.org	(301) 644-5061	(301) 644-5071	Judith Feola Gordon, Food Service Manager
11 Garrett Co. BOE	40 S. 2 <sup>nd</sup> St., Oakland, MD 21550	sgermain@ga.k12.md.us	(301) 334-8917	(301) 334-7621	Scott Germain, FNS Program Manager
12 Harford Co. PS	101 Industry Ln, Forest Hill, MD 21050	gary.childress@hcps.org	(410) 638-4078	(410) 638-4201	Gary Childress, Superv of FNS
13 Howard Co. PS*	10910 Route 108, Ellicott City, MD 21042	Mary Klatko@hcpss.org	(410) 313-6738	(410) 313-6737	Mary Klatko, F&N Service Director
14 Kent Co. PS	5608 Boundary Ave., Rock Hall, MD 21661	mekalmanowicz@kent.k12.md.us	(410) 778-7127	(410) 778-1705	Margaret Ellen Kalmanowicz, Supv. Trans. & FS
15 Montgomery Co. PS	16644 Crabbs Branch Way, Rockville, MD 20855	Marla R Caplon@mcpsmd.org Copy (Kate Heinrich@mcpsmd.org)	(301) 840-8170	(301) 840-4658	Marla R. Caplon, Director, FNS
16 Prince George's Co. PS	13300 Old Marlboro Pike, Upper Marlboro, MD 20772	jshorter@pgcps.org	(301) 952-6580	(301) 952-6714	Joan Shorter, Director, FNS
17 Queen Anne's Co. BOE	202 Chesterfield Ave., Centreville, MD 21617	toni.schelts@qacps.org	(410) 758-2403 Ex.106	(410) 758-8200	Toni L. Schelts, Coordin. of Sup't Serv.
18 St. Mary's Co. PS	27190 Point Lookout Rd., Loveville, MD 20656	Imjones@smcps.org	(301) 475-4256 Ext. 5	(301) 475-4207	Louis M. "Mike" Jones, Supervisor of Food Services
19 Somerset Co. PS	7982-A Tawes Campus Drive, Westover, MD 21871	hriggins@somerset.k12.md.us	(410) 621-6265	(410) 651-2931 (651 is correct)	Helen Riggins, Head Manager, Food Service
20 Talbot Co. PS	P.O. Box 1029, 12 Magnolia St., Easton, MD 21601	wmengel@tcps.k12.md.us	(410) 822-9528	(410) 820-4260	William(Bill) Mengel, FS Manager
21 Washington Co. BOE	P.O. Box 730, Hagerstown, MD 21741 820 Commonwealth Ave., Hagerstown, MD 21740	Proullef@wcps.k12.md.us	(301) 766-2893	(301) 766-8738	Jeffrey Proulx, Sup. of FNS
22 Wicomico Co. BOE	101 Long Ave., P.O. Box 1538, Salisbury, MD 21802-1538	egoslee@wcboe.org	(410) 677-4545	(410) 677-5804	Eric Goslee, Sup. of FNS
23 Worcester Co. BOE	6270 Worcester Highway, Newark, MD 21841	DSBlackburn@mail.worcester.k12.md.us	(410) 632-5015	(410) 632-5028	Scott Blackburn, FNS Coor.
32 SEED School	200 Font Hill Avenue, Baltimore, MD 21223	stan@seedschoolmd.org joann@seedschoolmd.org	(410) 843-9477	(410) 843-9496	Stan Estremesky, Managing Director

#### APPENDIX D

#### **Technical Assistance and Support**

- Maryland State Department of Education Office of School and Community Nutrition Programs Branch | 410.767.0214 | www.eatsmartmaryland.org
- Maryland Hunger Solutions | 410.528.0021 | <u>info@mdhungersolutions.org</u> | <u>www.mdhungersolutions.org</u>

## **Additional Resources & Marketing Materials**

- USDA | http://www.fns.usda.gov/cacfp/child-and-adult-care-food-program
- FRAC Afterschool Meal Program Standards of Excellence | <a href="http://frac.org/federal-foodnutrition-programs/afterschool-programs/standards-of-excellence/">http://frac.org/federal-foodnutrition-programs/afterschool-programs/standards-of-excellence/</a>

FRAC: Moving from an Afterschool Snack to a Meal | <a href="http://frac.org/newsite/wp-content/uploads/2009/09/moving snack to meal.pdf">http://frac.org/newsite/wp-content/uploads/2009/09/moving snack to meal.pdf</a>

#### **Partners & Contacts**

- Maryland State Department of Education Office of School and Community Nutrition Programs Branch www.EatSmartMaryland.org
- Governor's Office for Children and Share Our Strength Partnership to End Childhood Hunger in Maryland www.nokidhungrymd.org
- Maryland Out of School Time Network Resources for Developing Quality Afterschool Programs | www.mdoutofschooltime.org









www.mdhungersolutions.org







